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Desktop publishing is one of the fastest growing applications of personal computers, producing documents that look as if they had been printed rather than typed. Xerox Ventura Publisher is one of the most popular desktop packages because it permits the user to have full control over all of the typesetting functions. This control also leads to complexity, both in the package and its documentation. Colin Day has written Using Ventura Publisher to bridge the gap between the uninitiated beginner and the user-friendly manual. In a step-by-step fashion, he shows the reader how to use Ventura with a pre-existing style sheet, and progresses to teaching how to design and amend new style sheets. After covering the basic methods, the author discusses more advanced topics in a reference format in the final part of the book. This best-selling guide has been completely re-written to encompass Ventura Publisher release 2. It includes hands-on examples, easy-to-use charts and numerous time-saving tips. Technical Communication A Total A-to-Z guide to creating professional-quality user manuals on time, on budget—on your PC You don't need to pay an outside specialist a small fortune to produce your user manuals for you. Let leading technical communications expert Ken Whitaker show you how you can create your own professional-quality user manuals at a fraction of the cost—on your PC. Writing for readers with little or no desktop publishing experience, Ken guides you through the entire process, from organizing the material and writing the documentation to designing and printing the manual. Chapter-by-chapter, step-by-step, he creates a sample user manual, using the leading Windows-based desktop publishing applications—FrameMaker and Corel Ventura. Along the way, he supplies you with loads of insider tips and tricks for producing the most readable, attractive manuals possible, on time and on budget. You'll learn how to: Research the product, organize the material, and plan the manual in a layered, object-oriented approach Write very readable, user-friendly copy Use fonts, templates, graphic formats, and page layout techniques Take professional screenshots to complement your text Produce professional drawings and images even if you're not an artist Use sophisticated techniques like sideheads and table numbering And much more Let A Guide to Publishing User Manuals show you how to write, design, and produce professional-quality user manuals without the professional fees. creating state-of-the-art books, brochures, and other publications. Now, Robin Merrin presents a step-by-step tutorial that explains all the new features and innovations of the latest version. Covering everything from basic techniques to complex skills, Merrin discusses menu commands, keyboard shortcuts, fonts, clip art, and more. Corel Ventura for Windows is a definitive desktop publishing program for PC compatible machines. Now with more than 250,000 users, Ventura gives the user a full set of professional features for every phase of page layout and design. The only guide available to Ventura 5.0, here is a gentle but thorough introduction to the program. Corel Ventura 5: Visual QuickStart Guide is a sure-fire introduction to the newest version of this powerful program. Using the clear and heavily illustrated format of the bestselling Visual QuickStart Guide series, this book provides a step-by-step guide to learning the many features and capabilities of Corel Ventura 5. Suitable for both beginners and advanced users, this complete tutorial and reference guide provides step-by-step instructions for creating newsletters and longer documents. Every command is explained in detail and illustrated with practical examples. A comprehensive tutorial reference and interactive learning tool that leads the user through all the features of Corel Ventura. Step-by-step exercises teach real-world professional desktop publishing techniques. Includes complete coverage of Ventura's Database Publisher. Disk contains design templates, graphics, and text that tie in directly with the book's exercises. A comprehensive guide to CorelDRAW—covering PHOTOPAIN, MOSAIC, and TRACE modules, which are essential to beginning users. The visually appealing format presents material in two columns, with plenty of screen illustrations to guide the reader through exercises. The exercises provide tutorial, hands-on lessons allowing the user to work with the program immediately. Desk-top publishing—one of the fastest growing applications of personal computers—offers the capacity to produce professional quality documents in a vast array of styles. Xerox Ventura Publisher is one of the most popular desk-top publishing packages, now released in version 2.0. Ventura is very powerful, permitting the user to have full control over all typesetting functions. However, this very power leads to the complexity of both the package and its documentation. The result for many potential users is initial bewilderment and loss of enthusiasm. In this new book, Colin Day bridges the "readability" gap between the uninitiated beginner and the instruction manual. In a straightforward step-by-step approach, he shows how to use Ventura with a pre-existing style sheet, and progresses to the design and subsequent development of individualized systems. Once the basic methods are covered, advanced and supplementary topics are treated in a reference format. In the final part of the book, the new "Professional Extension" is described, which allows typesetting of equations, tables, and other difficult material. This is an ideal reference for every user of the popular Ventura software, whether at home, at school, or in the office. The Handbook of Software for Engineers and Scientists is a single-volume, ready reference for the practicing engineer and scientist in industry, government, and academia as well as the novice computer user. It provides the most up-to-date information in a variety of areas such as common platforms and operating systems, applications programs, networking, and many other problem-solving tools necessary to effectively use computers on a daily basis. Specific platforms and environments thoroughly discussed include MS-DOS®, Microsoft® Windows™, the Macintosh® and its various systems, UNIX™, DEC VAX™, IBM® mainframes, OS/2®, Windows™ NT, and NeXTSTEP™. Word processing, desktop publishing, spreadsheets, databases, integrated packages, computer presentation systems, groupware, and a number of useful utilities are also covered. Several extensive sections in the book are devoted to mathematical and statistical software. Information is provided on circuits and control simulation programs, finite element tools, and solid modeling tools. An up-to-date and comprehensive reference and tutorial on Ventura 2.0 for IBM PCs. With abundant graphic examples, this quick-access guide covers new features of Ventura 2.0, including pull-down menus, help menus, and improved graphics tools. Provides a wealth of time-saving tricks and techniques, including ways to customize the program's interface, apply enhanced pagination tools, and use the special features of the sophisticated Professional Extension. Illustrated. This book is a complete beginning and intermediate guide to Ventura Publisher, the IBM-compatible desktop publishing program from Xerox. Learn how to import text and graphics from other programs, create and modify other programs, and more. Also includes basic design fundamentals. InfoWorld is targeted to Senior IT professionals. Content is segmented into Channels and Topic Centers. InfoWorld also celebrates people, companies, and projects. A guide to solving operational problems often encountered by users of Ventura Publisher versions 1.0 and 2.0 helps to minimize troublespots and downtime

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